



THE NAVAJO NATION

RUSSELL BEGAYE PRESIDENT

JONATHAN NEZ VICE PRESIDENT



MEMORANDUM

TO : All Navajo Nation Divisions, Departments, Programs
Navajo Nation

FROM :

Beverly J. Coño, January 03, 2018
Beverly J. Coño, Department Manager I
Business Regulatory Department
Division of Economic Development

DATE : January 3, 2018

SUBJECT : Closure of Business Regulatory Department

The staff of the Business Regulatory Department will be participating in a three (3) day strategic planning session at Twin Arrows Navajo Casino Resort near Flagstaff, AZ on January 9 – 11, 2018. Accordingly, BRD will be closed beginning at 3 p.m. on January 8, 2018, until 5 p.m. January 11, 2018. BRD will resume normal business hours on Friday, January 12, 2018 at 8 a.m.

BRD will not be clearing any Executive Review Documents during the dates of closure. Documents can be dropped off at the DED Reception's desk. BRD will then conduct its review and clearances upon staff return. We apologize for any inconvenience this may cause. Your understanding is appreciated. Should you have any questions, please contact me at Exts. 6714 or 6718. Thank you.

CONCUR:

Anthony Perry, Acting Executive Director
Division of Economic Development

cc: Clara Pratte, Chief of Staff
Office of the President/Vice President